



# The University of Texas at Austin

## Dell Medical School

### Preparation of Residents, Fellows, and other Non-Faculty Instructors

Updated January 17, 2023

#### **Scope**

An important part of a trainee's job is that of educator. Residents and fellows are responsible for teaching medical students, patients, and each other. They must have the skills necessary to provide effective teaching. Physicians entering post-graduate training may not have developed these important skills during prior training experiences. Preparation for teaching medical students is also necessary for other non-faculty instructors, such as graduate students and advanced practice providers.

#### **Policy**

1. The University of Texas at Austin Dell Medical School residents and fellows provide education to lower-level trainees and students.
2. Residents and fellows who train in departments with core clerkships and/or electives will engage in teaching medical students.
3. Residents are required to complete 5 hours of teaching preparation activities during the first two years of their residency. (Exception: Transitional and Preliminary Year residents are required to complete 2 hours of teaching.)
4. Fellows are required to provide evidence that they have completed 5 hours of teaching preparation as a resident. If a fellow is unable to demonstrate completion of 5 hours, they must compensate by engaging in teaching preparation activities equal to the number of hours for which they do not have evidence (up to 5 hours). These hours must be completed in their first year of training.
5. Teaching preparation activities will be made available at both the departmental and institutional level each year.
6. All residents and fellows are required to review the learning objectives for the clerkship and/or elective(s) in which they will be teaching. Program directors will work with clerkship directors to ensure that all trainees receive the clerkship objectives annually and that these are posted on the New Innovations curriculum site for each training program.
7. All residents and fellows must engage in training on the assessment of medical students on the 8 Dell Med domains for the purpose of providing formative and summative feedback. This activity will account for one hour toward teaching preparation.
8. Other non-faculty instructors are required to review the learning objectives for the courses, clerkships, or electives in which they will be teaching. Course, clerkship, and elective directors will ensure this preparation has occurred.
9. Individual program coordinators will verify their trainees' completion of teaching activities and review of learning objectives via electronic log and/or attendance records. Proof of completion by each resident and fellow must be forwarded to the Dell Med GME office by no later than May 31 of each year.
10. Evidence of the preparation provided for other non-faculty instructors must be provided by the course, clerkship, and elective directors to the Faculty Development office one week prior to the beginning of the teaching assignment.

Approved by the Graduate Medical Education Committee in October 2016

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